



## CAMBRIDGE SOUTH HOCKEY CLUB

### COMMITTEE MEETING

Held on: Monday 8<sup>th</sup> May 2017, 8pm  
at: The Panton Arms, Panton Street, Cambridge

### MINUTES

Resolutions are shown underlined.

#### 1. Quorum

1.1. Attendance:

John Greaves	/	Neil Sneade	/	Douglas Gibson	/	Jan Brynjolfssen	/
Hannah Kenyon		Graham McCull.		Ania Rygielska	/	Rob Barton	
Louise Tonkin	/	Alasdair Edge	/	Meg Barne	/	Josh Bl. Lewis	
Jack Chalk	/	Jim Hockley		Stuart Rimmer		Simon Cooper	
Tom Anns		Ed Boggis		Howard Steed		Lou Cantwell	/
Sophie McCom.	/	Dani K-S	/	Lauren Brown		Laura Edge	
Liz Dunsby	/	Colin Troll					

1.2. The presence of a quorum was confirmed.

#### 2. Financial summary of 2016/17

Douglas confirmed the club had made surplus of over £5,000 over the year. Largely due to increase in subs and match fee income from more members, increase in Pay & Play surplus, and £2,000 sponsorship from 42 Technology, as well as lower coaching costs due to (enforced) self-coaching at men's training. Total reserves ~£30,000.

Projection for 2017/18 is operating surplus of £1,500, with increased coaching costs (2 coaches x 2 hours x 2 nights), pitch hire and teas from potential L4s team but more match fees. Planned ~£4k contribution to Long Road team shelters would mean £1,500 deficit.

### **3. 2017/18 subscriptions and match fees recommendations for AGM**

Projected figures were felt to be sustainable, even if one-off capital costs produce a net deficit next season. Recommended that the AGM keep subs and fees unchanged.

Fees and subs have been held for 7 years since 2011, which is a brilliant achievement due to good financial management and the diligence of captains and others in fee collection.

### **4. League team entry for 2017/18**

Men's 5<sup>th</sup> XI have successfully fulfilled a full program of friendly fixtures with only minimal use of double-ups (which would be within league rules). Believe that, with current numbers, a 5<sup>th</sup> league team can be fielded.

Ladies' captains reported consistently strong numbers this season. If membership continues to increase as it has been, and with active encouragement of players, would not be able to accommodate everyone wishing to play among the current 3 teams.

Agreed that the club will enter 5 men's and 4 ladies' teams in the leagues next season.

### **5. Candidates for 2017/18 committee**

No problem vacancies that we are aware of. Laura will enquire about an L4s captain.

### **6. Date of AGM**

Will be held on 19<sup>th</sup> June at Cantabs club house. John will confirm with Nigel Faben at Cantabs.

### **7. Update on club constitution**

The working group appointed in January (John, Neil, Lou C and Laura) produced an proposed draft of an updated club constitution, to simplify processes, further integrate the men's and ladies' sections and modernise provisions. Draft will be submitted to the club ahead of the AGM, to be proposed for adoption.

### **8. Training arrangements for next season**

David Grammar has confirmed he could do a second night of coaching, on a Monday. Would require us to swap our Tuesday night with Cambridge City, who currently train on Mondays. Agreed that getting David to coach men's training was a benefit worth swapping evening for and we will pursue this, but will ultimately depend on arrangements with City.

As a fallback, will also get information about the pitch surface and, if it is suitable for hockey, availability at the new Trumpington Community College.

### **9. Candidates for start of season umpiring course**

No names currently submitted to Ania. Captains should identify potential candidates and notify Ania, who will ask for a umpiring course to be run in Cambridge in September.

## 10. New equipment requirements

New team holdalls for L4 and M5 sides required. Also additional spare shirts to be ordered for new teams. Captains to review their team's kit and email Neil with any requirements. Also an enquiry about whether we can get wheeled team holdalls as they get very heavy - Neil will investigate.

## 11. AOB

- 11.1. Bank payments - In view of recent news reports about payment fraud (fraudsters sending emails pretending to be from managers/officers of organisations, asking treasurers/financial controllers to make payments by bank transfer, which go to the fraudster), all requests to the treasurer for payments from the club account must be confirmed by a second method of communication - phone call or text (i.e. 2 factor authentication!)
- 11.2. Ladies' travel costs - The men's teams switched several seasons ago to adding £1 to match fees to cover the cost of paying fuel money for drivers based on mileage instead of simply disallowing drivers' match fees, as some away trips use considerably more than £8 of fuel. Ladies' have continued to not charge drivers match fees (i.e. flat £8 fuel rate) as they travel shorter distances. Ladies will review this, as L1s will be travelling further in Div 2NW next season.