



## **CAMBRIDGE SOUTH HOCKEY CLUB**

### **COMMITTEE MEETING**

Held on: Monday 4<sup>th</sup> September 2017, 8pm  
at: The Panton Arms, Panton Street, Cambridge

### **MINUTES**

Resolutions are shown underlined.

#### **I. Quorum**

I.1. Attendance:

John Greaves		Neil Sneade	/	Douglas Gibson		Jan Brynjolffssen	/
Hannah Kenyon	/	Naomi Penfold		Ania Rygielska	/	Rob Barton	
Ellie Raffan		Matt Kern	/	Elaine Paterson	/	Jack Chalk	/
Stuart Rimmer	/	Simon Cooper		Shahzad Ali	/	Kim Cooil	/
Louisa Warburton	/	Laurie McKenzie	/	Laura Edge	/	Colin Troll	
Sophie McCom.		Kelly Billington	/				

I.2. The presence of a quorum was confirmed.

#### **2. Appointment of Kelly Billington as Press Officer**

The position was unfilled at the AGM and the committee voted to appoint Kelly.

#### **3. Appointment of John Greaves as Men's 4<sup>th</sup> XI Captain**

The position was unfilled at the AGM and the committee voted to appoint John.

#### **4. Appointment of Shahzad Ali as Men's 5<sup>th</sup> XI Captain**

The position was unfilled at the AGM and the committee voted to appoint Shahzad.

## 5. Review of Pay & Play fees

The AGM had requested a review of P&P fees, in view of the significant surplus they produced above costs. Douglas produced a projection that showed that reducing P&P fees from £4/£2 to £3/£1.50 would reduce the annual surplus from ~£5K to ~£3k. Club is currently projected to produce a ~£1,500 surplus this season, which would change to a ~£600 deficit.

The club's 3 main sources of income are subs, match fees and P&P fees. Reducing P&P costs to reduce the cost of hockey for members would mean only those who come to P&P would benefit - an alternative would be to reduce match fees instead, which would reduce costs for everyone. A reduction of £1 on match fees would reduce total match fee income by ~£2K - same effect as reducing P&P fees.

In discussion it was considered that the club's fees are already the lowest in the area, have not increased since 2011, and represent good value for money affordable by most members. The club's reserves currently stand at around 8 months of operating costs, which is a comfortable but not excessive level. However, we also aim that no-one should be prevented from playing hockey for financial reasons and are happy to agree arrangements based on individual circumstances.

Agreed that P&P fees should remain unchanged but we will promote the club's commitment to access and the availability of financial assistance or individual arrangements, to ensure reduced fees are targeted at those who need them - Douglas will send a notice. Captains should also identify and discuss with Douglas with any players who they think may benefit from assistance.

## 6. Subs discounts for Juniors+Seniors players and family memberships

Some of the older junior section members (age 13+) have started playing and training with the senior section as well - should they also be liable for the usual U18 senior sub (£40)? Agreed that players who have paid junior section membership fee shall not be liable to pay additional senior section subs but will still pay match fees (at usual U18 half rate). Junior members playing for senior teams may also purchase the discounted senior shirt and socks bundle.

Also considered whether the club should offer subs discounts for families. These have been agreed ad-hoc in the past but, with juniors, likely to become more of an issue. Agreed that members of the same family will be eligible for a 25% discount off their combined senior membership subs (e.g. one waged parent (£100), one unwaged parent (£40) and two children (£40 each) would pay £220 - 25% = £165; one waged parent (£100) and two children in the junior section who also play for the senior section (£0 each) would pay £100 - 25% = £75).

## 7. Purchase of mobile credit/debit card reader for Pay & Play

Many people don't carry cash, meaning P&P fees are left owing. Delays payments to club, creates work tracking and chasing debtors and checking club bank account for bank transfer payments. Proposal is to buy a mobile card reader so we can take payment by card as well as cash at P&P - no excuse not to pay and no need to check and confirm bank

transfer payments. Neil has investigated and recommends iZettle - mobile reader is £40, supports contactless, chip & PIN, swipe (!) and Apple Pay/Google Pay, connects to a phone via Bluetooth operated by an Android or iOS app. Transaction cost is 1.75% for any card, debit or credit, with no minimum fee - 7p cost on £4 P&P fee.

Agreed that offering convenience of card payment option would be popular and would also reduce admin work for P&P organisers and treasurer in collecting and chasing payments - worth the cost. Neil will purchase a card reader to be kept in the shed. Captains expressed interest in doing the same for match fees - will use P&P as a trial and if successful will look to roll it out to teams.

## 8. Approval for purchase of second umpiring headset from Nev Warren

The umpiring headsets are proving popular and most umpires have so far opted to use them. Batteries last around 3 games but won't complete a 4<sup>th</sup> - suggest purchasing a second set to have one on charge/one in use. Nev has said he has the same set and indicated he may be interested in selling them to the club. Agreed that the club will purchase a second pair of headsets, from Nev if he wishes to sell.

## 9. Sponsorship of Sawston VC sports awards

We have been contacted by Sawston Village College to ask if we are interested in sponsoring any of their school sports award trophies. Not something we usually do but could be a way of promoting the club with young players. Agreed Neil will reply and ask for more information, explaining we are an amateur club with limited budget, and report back.

## 10. Funding - Aviva Community Fund

Aviva (insurance co.) have a funding scheme with awards of £1K-25K for specific projects. Awards are based on online voting. Is there anything we would want to apply for? Nothing at present but will bear in mind for future years/projects.

## 11. AOB

- 11.1. Umpiring fees - agreed that these should be called 'umpiring expenses'. Also the same for coaching expenses.
- 11.2. Umpiring headset earpieces can get a bit gross - will purchase a pack of antibacterial wipes to keep in the shed! Neil pointed out that umpires can buy their own microphone/earpieces for £10 to plug into the headsets. Neil will also buy a charging adapter for the headsets, to be kept in the shed, so they can be recharged at Long Road.
- 11.3. Umpire allocation - The ULO will attempt to fill umpiring slots until the end of Wednesday evening. After that, captains will be responsible for finding umpires for any unfilled slots (may mean self-umpiring from their own squad).
- 11.4. Annual Dinner date - will be held on 21<sup>st</sup> April 2018.