



CAMBRIDGE SOUTH HOCKEY CLUB

COMMITTEE MEETING

Held on: Monday 12th September 2016, 8pm
at: The Panton Arms, Panton Street, Cambridge

MINUTES

Resolutions are shown underlined.

CLUB COMMITTEE

I. Quorum

1.1. In attendance: Neil Sneade, Douglas Gibson, Jan Brynjolffssen, Hannah Kenyon, Ania Rygielska, Rob Barton, Louise Tonkin, Ali Edge, Meg Barne, Jack Chalk, Jim Hockley, Simon Cooper, Lou Cantwell, Sophie McComish, Dani Kilsby-Steele, Laura Edge, Colin Troll

Absent: John Greaves, Graham McCulloch, Stuart Rimmer, Tom Anns, Ed Boggis, Howard Steed, Lauren Brown, Liz Dunsby

1.2. The presence of a quorum was confirmed.

2. Appointment of Jack Chalk as Welfare Officer

2.1. Jack was unanimously appointed to the post of Welfare Officer.

3. Appointment of Joshua Blanchard Lewis as Press Officer

3.1. Josh was unanimously appointed to the post of Press Officer.

4. Provision of face masks

4.1. It was agreed that the club would provide face masks for use by the club teams, to be kept in the pitchside kit shed. It was agreed that Neil should purchase 4 in the first instance, with more later if demand required it.

5. Purchase of new ladies' keeping kit

5.1. The Ladies' 3s' kit needs replacing. It was agreed to purchase a new kit to be used by the L2s, with the current L2s kit being passed down to the L3s. Neil will order a kit after consulting with Loopy as to the preferred type. Douglas confirmed that a new kit had already been provided for in this season's budget. A budget of up to £1200 was approved for the purchase of a complete new kit.

6. Sport England junior funding application

6.1. Neil informed the meeting that a Small Grants application for £9,632 had been made to Sport England for assistance with the start-up and initial running costs of the new Junior section. Simon Fairhall at Living Sport had assisted with the application, and a fee would be payable to Living Sport equal to 10% of the award value, contingent on a successful award. The application will be considered in either the end of August or end of September funding round.

7. Contribution to Long Road dug-out costs

7.1. The college are open to installing dug-outs but may require assistance to meet the cost. Club could consider contributing, once we have signed a multi-year extension of our lease arrangement. Costs are being determined but likely total of up to £10k. Our contribution could be up to 50%, depending on cost. Proposal was discussed and it was agreed that the club supports this in principal, subject to approval of a specific proposal when costings have been confirmed and membership levels and finances for this season are clearer.

8. Second coach for Men's training

8.1. Currently Tuesday training has a single coach. Jon Mann has indicated interest in being a regular second coach at Men's training. Douglas confirmed that the club's budget could accommodate this. It was approved that a second coach should be engaged for Men's training, to be offered to Jon Mann.

9. Financial assistance for coaching course for Jon Mann

9.1. Subject to Jon accepting the appointment as a regular coach for Men's training, it was agreed that the club would fund the cost of a suitable coaching courses, the cost to be offset against any coaching fees paid.

10. Match teas options

10.1. The Cherry Box are putting up their charge for 6 18" pizzas from £50 to £60. This will result in a total additional cost of ~£900 over the season. It was felt that this was more than the club was prepared to spend on teas - it would mean the club spending almost as much on teas per game as on pitch hire (£65).

It was agreed that the teas budget would remain at £50 per game and Douglas would negotiate with The Cherry Box for the best option for the price.

Issue was also raised about teas options on weekends when Cantab's club house is unavailable. Concern was raised about quantity of food at The Queen Edith. Dani mentioned that Bidwells use The Hudson Ale House for company functions - she will speak with them about options.

11. Junior players in senior teams

11.1. Questions were raised about requirements when having U18 players in senior teams in light of rising numbers, e.g. parental details and permission, DBS checks for captains, ensuring minimum 3 people in a car for lifts etc.

England Hockey permits players to play in senior teams from age 13+. As the club has historically not had a Junior section and the handful of U18 players have usually been children of senior players, we have not had any formal procedures around this.

As we are seeing more young players at training and wishing to play games, it was agreed we need to get appropriate policies and processes in place to properly incorporate U18s. This can build on the work done for the new Juniors section, where we have already adopted the EH Safeguarding Policy, appointed a Welfare Officer etc. Laura offered and was delegated to look into this.

12. DBS checks - who should have them?

12.1. Following on from the previous item, it was agreed that as well as those involved with Juniors who are already being checked, all club captains as well as anyone else in the club who has regular contact with U18s (e.g. coaching) should have a DBS check done. Jack will co-ordinate these and the club will pay the costs.

13. Visit from Olympic gold medal winner

13.1. Our England Hockey regional rep had raised the possibility of a visit to the club from a member of the women's Rio medal winning team, if we could come up with a suitable opportunity. Obvious one would be around the launch of the Juniors. Agreed it was a great idea - everyone will think about a suitable event to propose to EH.

14. Data access

14.1. Captains would like to have quick, easy access to player information which may be needed at short notice, e.g. contact details, address, DOB, medical conditions. Neil explained that this information was held in the club database, but GroupSpaces did not offer granular controls so managers, as well as accessing the information, would also be able to change or even delete the entire database. It was felt that having many people, who may not be familiar with GS, having this level of access to the database was not a good idea.

Jan noted that there was a shared Google spreadsheet which had copies of some of the relevant information from GS but it was no longer being updated. Neil agreed he would update this spreadsheet and make it fit for purpose, and then keep it in sync with the master records in GS. All captains will be given access to the spreadsheet, which can also be accessed via the Google Sheets mobile app.

15. Indoor winter Pay & Play at Long Road

15.1. All in favour of this but Long Road have concerns about whether hockey sticks and balls will damage their sports hall floor. Perse do indoor hockey in their hall so Neil will see if he can find out what type of floor they have and pass this on to Long Road.

If we can get this agreed with Long Road, we will offer it on the same basis as P&P - we will charge a fixed price and cover any shortfall.

16. AOB

16.1. None arising.