



CAMBRIDGE SOUTH HOCKEY CLUB

ANNUAL GENERAL MEETING

~ 2017 ~

Held on: Monday 19th June, 8.00pm
at: Cantabs Rugby Club, Cambridge

MINUTES

Resolutions of the Club are shown underlined.

1. Quorum

1.1. The presence of a quorum was confirmed.

2. Chairman's report

2.1. The chairman congratulated the club on its record success this season, including two divisional championships, and thanked the captains and committee for their efforts over the past season, in particular those who are stepping down.

3. Honorary Secretary's report

3.1. League teams:

M1s have retained their place in the EML division 2 tier next season but, due to the locations of the teams coming down from Division 1, will be moving to Division 2S for next season, playing teams in the northern home counties and north London.

M4s were able to field 2 sides throughout last season and L2s and L3s regularly had large matchday squads. Consequently, the club has entered M5s and L4s sides into the league for next season. Will mean 5 home games on some Saturdays, requiring a 4.30pm slot.

As a result of several clubs entering new teams and some teams joining the EWL from the county leagues, EWL Div 4NW(S) is being split to create a new Div 5NW(S). L2s will remain in Div 4; L3s will be in Div 5, joined by new L4s.

3.2. Juniors:

New junior section has been started successfully. From 0 juniors this time last year, we now have 60 junior players. Strong involvement from senior players assisting with coaching. Start-up costs were supported by a successful application for a Sport England grant of £8k.

Junior age range will increase from 12 to 13 for next season. Also making arrangements with other local clubs for junior fixtures.

3.3. Facilities:

New storage shed has been purchased and installed at Long Road.

Long Road are planning to install team shelters at the pitch over the summer. Club has agreed to contribute towards cost and shelters will include club branding.

3 year pitch hire agreement to 2019 has been agreed with Long Road. Agreement with Cantabs to use club house has been renewed for a further season.

3.4. Other news:

Cambridge University and Cambridge City have had their application to build 2 further floodlit pitches at Wilberforce Road approved, creating a triple pitch facility for 2018. Will free up additional space at Long Road. Anglia Ruskin and St Mary's School are also both planning to build new hockey pitches in Cambridge.

4. Amendments to the club constitution

4.1. Proposed amendments to update the constitution as set out in the Notice of AGM were put forward for adoption. A show of hands was called and the amendments to the constitution were unanimously approved.

5. Honorary Treasurer's reports and approval of accounts

See attached Financial Summary for full details. Junior section finances are separate and not included in this report.

5.1. Balance sheet and profit and loss account for 2016/17:

Club income was £47,660 v outgoings of £42,394: surplus of £5,250 up from £2,917 in 2015/16. Includes £2k sponsorship from 42 Technology but ~£2.5k expenditure on new shed & shelving.

5.2. Projected budget for 2017/18:

Forecast for 2017/18 is £2,540 loss assuming income unchanged. Includes cost of 2 new league teams and £4k capital cost for contribution towards Long Road pitch shelters, and no sponsorship: i.e. £1.5k operating surplus.

5.3. Recommendations for subscriptions and match fees:

Club has capital reserves of £30k – approx. 8 months' operating costs. John Greaves stated that recommended reserves for charities and non-profit organisations is ~6 months' operating costs. Should remain comfortably within this even with loss next season. On that basis, recommendation is to hold subs and fees at current levels (unchanged since 2011).

6. Fixing of subscriptions and fees for 2017/18 season

6.1. Subscriptions:

Senior subscriptions were maintained at £100 (£40 unwaged).

6.2. Match fees:

L1 fuel payments were discussed. Currently Ladies' teams waive match fees (£8) for drivers. Men's teams switched several seasons ago to paying drivers based on distance to pitches calculated at 15p per mile, as trips can be up to 200 miles. To fund this Men's teams added £1 to match fees. At 15p/mile, £8 match fee = 53 miles, i.e. round trip to Bury. Ladies' sides previously all played in local Cambs league but L1s now have similar travel distances to the Men's sides. To avoid financial penalty to drivers, it was resolved that L1s will pay fuel payments at the same rate as the Men's teams and increase match fees to £9 (£4.50 unwaged). L2s-L4s will retain match fees at £8 (£4) and waive fees for drivers.

Men's match fees were maintained at £9 (£4.50 unwaged).

7. Election of Officers

7.1. Chairman – John Greaves was nominated and elected.

7.2. Honorary Secretary – Neil Sneade was nominated and elected.

7.3. Honorary Treasurer – Douglas Gibson was nominated and elected.

7.4. Fixtures Secretary – Jan Brynjolffsen was nominated and elected.

7.5. Umpires' Liaison Officer – Ania Rygielska was nominated and elected. Ania noted this would be her final season in the role.

7.6. Training Co-ordinator – Hannah Kenyon was nominated and elected.

7.7. Welfare Officer – Jack Chalk was nominated and elected.

7.8. Juniors' Secretary – Neil Sneade was nominated and elected. Neil indicated he would be happy to work alongside someone in this role, to broaden involvement in the running of the club junior section.

7.9. Communications Officer – Graham McCulloch expects to be away from Cambridge next year and will continue to maintain the web site remotely but wishes to step down from the committee. Naomi Penfold indicated she would like to get involved with development of the web site with Graham. Accordingly, Naomi Penfold was nominated and elected.

- 7.10. Press Officer – Josh Blanchard-Lewis is taking over as Cambs Hockey Umpiring Association appointments secretary. Role was left vacant and may be filled by the committee *pro tem*.
- 7.11. Men's and Ladies' League Liaison Officers – Rob Barton and Ellie Raffan were nominated and elected.
- 7.12. Men's and Ladies' Social Secretaries – Matt Kern and Elaine Paterson were nominated and elected.
- 7.13. Team captains:
- 7.13.1. Men's 1st XI Captain – Stuart Rimmer was nominated and elected.
 - 7.13.2. Men's 2nd XI Captain – Simon Cooper was nominated and elected.
 - 7.13.3. Men's 3rd XI Captain – Matt Kern was nominated and elected.
 - 7.13.4. Men's 4th XI Captain – John Greaves and Rob Barton indicated arrangements were being made but were not yet settled. Role was left vacant and will be filled by the committee *pro tem*.
 - 7.13.5. Men's 5th XI Captain – John Greaves and Rob Barton indicated arrangements were being made but were not yet settled. Role was left vacant and will be filled by the committee *pro tem*.
 - 7.13.6. Ladies' 1st XI Captain – Kim Cooil was nominated and elected.
 - 7.13.7. Ladies' 2nd XI Captain – Louisa Warburton was nominated and elected.
 - 7.13.8. Ladies' 3rd XI Captain – Laurie McKenzie was nominated and elected.
 - 7.13.9. Ladies' 4th XI Captain – Laura Edge was nominated and elected.
 - 7.13.10. Mixed XI Co-Captains – Colin Troll and Sophie McComish were nominated and elected.

In accordance with the amendments adopted to the constitution, vice-captains will be selected by the team captains in due course and notified to the Honorary Secretary.

8. Any other business

None raised.

The meeting was declared closed at 9.30pm.

CLUB OFFICERS 2017/18

Elected Officers

The Officers elected for the 2017/18 season were as follows:

- Chairman: John Greaves
- Honorary Secretary: Neil Sneade
- Honorary Treasurer: Douglas Gibson
- Fixtures Secretary: Jan Brynjolffssen
- Umpires' Liaison Officer: Ania Rygielska
- Training Co-ordinator: Hannah Kenyon
- Welfare Officer: Jack Chalk
- Juniors' Secretary: Neil Sneade
- Communications Officer: Naomi Penfold
- Press Officer: [vacant]
- Men's League Liaison Officer: Rob Barton
- Ladies' League Liaison Officer: Ellie Raffan
- Men's Social Secretary: Matt Kern
- Ladies' Social Secretary: Elaine Paterson
- Men's 1st XI Captain: Stuart Rimmer
- Men's 2nd XI Captain: Simon Cooper
- Men's 3rd XI Captain: Matt Kern
- Men's 4th XI Captain: [vacant]
- Men's 5th XI Captain: [vacant]
- Ladies' 1st XI Captain: Kim Cooil
- Ladies' 2nd XI Captain: Louisa Warburton
- Ladies' 3rd XI Captain: Laurie McKenzie
- Ladies' 4th XI Captain: Laura Edge
- Mixed XI Co-Captains: Colin Troll & Sophie McComish

Cambridge South Hockey Club 2016-17 season financial summary

SENIOR CLUB'S ACCOUNTS						
Item	Income	Expenditure	Net	Prev		Notes
Affiliation Fees	-	2,806	- 2,806	- 2,784		Slight increase in England Hockey affiliation fees.
Annual Dinner	4,286	3,955	331	155		
Awards	-	331	- 347	- 325		
Coaching	-	2,385	- 2,385	- 3,195		Longer coaching sessions (2 hours) but only one coach for both mens' and ladies' training.
Equipment	-	4,999	- 4,999	- 962		New shed (£2.5k), one and a half new keepers' kits (£1.5k).
Fundraising	2,103	-	2,103	161		42 Technology (£2k) and Amazon Affiliates account.
Insurance	-	181	- 181	- 185		
Kit	2,935	5,217	- 2,282	- 3,487		
Match Fees	16,173	689	15,484	13,250		Additional team (M5s) and improved collection.
Misc	12	564	- 552	- 327		
Pay and Play	7,361	2,832	4,529	3,193		More summer sessions and June tournament. Average attendance: 32 summer, 29 season.
Pitch Hire	130	7,258	- 7,128	- 6,110		Additional team (M5s).
Social	967	758	210	32		
Subs	13,580	140	13,440	11,785		Increase in men joining club.
Teas	112	5,641	- 5,529	- 4,294		Teas increased to £56 from £48. And more matches.
Training Pitch	-	3,618	- 3,618	- 3,315		Increased training to 2 hours. And summer fitness training.
Umpires Fees	-	1,021	- 1,021	- 674		£220 for Div. 2N umpires. More umpires claiming fees.
TOTAL	47,660	42,394	5,250	2,917		

Key points:

- £18k in account + £12k in savings = total assets of £30k.
- Profit of £5,250.
- Even without 42 Technology sponsorship (£2k) club is comfortably covering operating costs.
- Increase in playing numbers resulting in greater match fees and subs collected.
- Large profit from Pay and Play.

2017-18 season forecast

Description	Forecast	2016	Reasoning
Affiliation Fees	- 3,322	- 2,806	£1k Cantabs + 9 league teams at same rate.
Annual Dinner	-	331	Break even.
Awards	- 347	- 347	As before.
Coaching	- 6,000	- 2,385	25 sessions for mens' and ladies' each. 2 full time coaches (£30/hour) per 2 hour session.
Equipment	- 5,000	- 4,999	£4k dugouts plus usual bits and pieces (£1k).
Fundraising	100	2,103	Amazon Affiliates account. No external funds.
Insurance	- 181	- 181	As before.
Kit	- 2,282	- 2,282	As before.
Match Fees	17,000	15,484	9 teams, average 25 matches each. Mixed: 8 matches. Based on 2016/17 season average collection of £73/match.
Misc	- 552	- 552	As before.
Pay and Play	4,529	4,529	Similar number of sessions as last year including June mixed tournament. Expected similar attendance.
Pitch Hire	- 7,573	- 7,128	9 teams, average 12.5 home matches each. Mixed: 4 home matches. £65/match.
Social	-	210	Break even.
Subs	13,440	13,440	As before.
Teas	- 6,524	- 5,529	9 teams, average 12.5 home matches each. Mixed: 4 home matches. Cherry Box Pizza: £56 for eight 15" pizzas.
Training Pitch	- 4,680	- 3,618	25 two hour sessions for mens' and ladies' each. Plus 8 one hour pre-season fitness sessions. £43/hour.
Umpires Fees	- 1,150	- 1,021	Slight increase to reflect more matches.
TOTAL	- 2,540	5,250	

Key points:

- Based on match fees and subs remaining the same.
- Loss of £2.5k.
- Without capital cost of dugouts (£4k) club covers operating costs.
- Cost of dugouts covered by 2016/17 season's surplus.